



2025-26
ACADEMIC YEAR
FALL SEMESTER



FOREIGN EMBASSY PROCEDURES



WHAT IS FOREIGN EMBASSY PROCESS?

It is the certification process for legally ensuring the authenticity of a document in foreign Embassies in Ankara.



WHO SHOULD APPLY FOR THE FOREIGN EMBASSY PROCESS?

It is done by graduates whose nation is Pakistani, Nigerian, Lebanon, Jordan, Sudanese, Qatar, Kuwait, Libya, Palestine, United Arab Emirates.



WHAT ARE THE DOCUMENTS REQUIRED FOR FOREIGN EMBASSY PROCESSES?

Each country has a different requirement. Please follow the requirements.



IN HOW LONG ARE THE FOREIGN EMBASSY PROCESSES COMPLETED?

Foreign Embassy procedures are completed within 1 month at the latest after the diploma procedures in the TRNC are completed.



ARE FOREIGN EMBASSY PROCESSES CHARGED?

Foreign Embassy transactions are paid. Fees vary according to the number of documents to be processed and which embassies.



HOW CAN I START THE FOREIGN EMBASSY ?

1



Step 1:

Login to your portal.

2



Step 2:

In order for automatic payment to be opened, you must first fill in the Graduation Application Form. Fill in the Information Found.

3



Step 3:

The application form you have filled in is *mezuniyetislemleri@emu.edu.tr* send it to your address.

4



Step 4:

After your application is entered into the system, the "online" payment opened on your portal make your payment from.

5



Step 5:

After your payment is processed in the system within 24 hours, for foreign embassy Transactions Your application will be received.





EMBASSY OF LEBANON



- ✓ Graduation Application Form
- ✓ Embassy Approval Fee Receipt
- ✓ Copy of the Passport
- ✓ Proxy (<https://registrar.emu.edu.tr/en>)
- ✓ Diploma



for more information visit:
<https://registrar.emu.edu.tr/en>



EMBASSY OF KUWAIT



- ✓ Graduation Application Form
- ✓ Embassy Approval Fee Receipt
- ✓ Copy of the Passport
- ✓ Proxy (<https://registrar.emu.edu.tr/en>)
- ✓ Diploma



for more information visit:
<https://registrar.emu.edu.tr/en>



**EMBASSY OF UNITED
ARAB EMIRATES**



- ✓ Application Form for Embassy Approval
- ✓ Embassy Approval Fee Receipt
- ✓ Copy of the Passport
- ✓ Proxy (<https://registrar.emu.edu.tr/en>)
- ✓ Diploma and Transcript



for more information visit:
<https://registrar.emu.edu.tr/en>



EMBASSY OF JORDAN



- ✓ Graduation Application Form
- ✓ Embassy Approval Fee Receipt
- ✓ Copy of the Passport
- ✓ Proxy (<https://registrar.emu.edu.tr/en>)
- ✓ Diploma



for more information visit:
<https://registrar.emu.edu.tr/en>



EMBASSY OF SUDAN



- ✓ Graduation Application Form
- ✓ Embassy Approval Fee Receipt
- ✓ Copy of the Passport
- ✓ Proxy (<https://registrar.emu.edu.tr/en>)
- ✓ Diploma



for more information visit:
<https://registrar.emu.edu.tr/en>



EMBASSY OF LIBYA



- ✓ Application Form for Embassy Approval
- ✓ Embassy Approval Fee Receipt
- ✓ Copy of the Passport
- ✓ Entrance-Exit Document
*(To be obtained from
Famagusta Police Directorate)*
- ✓ Proxy from Notary
(original proxy submitted by hand)
- ✓ Copy of the Immigration Card
- ✓ Diploma



for more information visit:
<https://registrar.emu.edu.tr/en>



EMBASSY OF PAKISTAN



- ✓ Graduation Application Form
- ✓ Embassy Approval Fee Receipt
- ✓ Copy of the Passport
- ✓ Proxy from Notary
(original proxy submitted by hand)
- ✓ Diploma



for more information visit:
<https://registrar.emu.edu.tr/en>



EMBASSY OF QATAR



- ✓ Application Form for Embassy Approval
- ✓ Embassy Approval Fee Receipt
- ✓ Copy of the Passport
- ✓ Proxy (<https://registrar.emu.edu.tr/en>)
- ✓ Diploma and Transcript



for more information visit:
<https://registrar.emu.edu.tr/en>



EMBASSY OF NIGERIA



- ✓ Application Form for Embassy Approval
- ✓ Embassy Approval Fee Receipt
- ✓ Diploma and Transcript



for more information visit:
<https://registrar.emu.edu.tr/en>