

TO THE ATTENTION OF ALL SUMMER SCHOOL GRADUATES

Dear Graduate,

Please follow the steps below for the Summer School Graduation procedures:

1- TERMINATION OF RELATIONSHIP

The termination of relationship process proceeds in parallel with the Diploma procedures. Therefore, please make the online payment for the specified fee from the graduation fee section in your student portal. (<https://epay.emu.edu.tr/fees>). Once the payment has been made, your relationship with the University will be terminated as of the graduation date (09/18/23)."

2- DIPLOMA APPROVAL PROCEDURES

➤ GRADUATE CANDIDATES WITH TRNC CITIZENSHIP

Graduate candidates with TRNC citizenship should complete these procedures only if they are planning to continue their studies or work in Turkey or any European country.

- **Graduation Application Form:** It is available in the Graduation Procedures tab on your Student Portal.
- **Diploma Procedure Fee:** After filling out the application form, the said fee will be added to the Graduation Procedures fees on your portal.

Please send the above documents in PDF format to mezuniyetislemleri@emu.edu.tr by **18/09/2023**.

➤ GRADUATE CANDIDATES WITH DOUBLE CITIZENSHIP (TRNC AND TR)

Graduate candidates with double citizenship should compete the following procedures.

- **Graduation Application Form:** It is available in the Graduation Procedures tab on your Student Portal.
- **Diploma Procedure Fee:** After filling out the application form, the said fee will be added to the Graduation Procedures fees on your portal.

Please send the above documents in PDF format to mezuniyetislemleri@emu.edu.tr by **18/09/2023**.

➤ GRADUATE CANDIDATES WITH THE REPUBLIC OF TURKEY CITIZENSHIP

Please send the above documents in PDF format to mezuniyetislemleri@emu.edu.tr by **18/09/2023**.

- **Entry-Exit Document** : To be obtained from Famagusta Police Directorate.
- **Student Residence Permit Document** : To be obtained from <https://permissions.gov.ct.tr/login>.
- **Graduation Application Form** : Available in the Graduation Procedures tab on your Student Portal.

After completing all the procedures you have specified on the application form, the diploma will be shipped to you. The processing time is approximately 1 month.

➤ GRADUATE CANDIDATES WITH INTERNATIONAL CITIZENSHIP

Please send the above documents in PDF format to mezuniyetislemleri@emu.edu.tr by **18/09/2023**.

- **Entry-Exit Document** : To be obtained from Famagusta Police Directorate.
- **Student Residence Permit Document** : To be obtained from <https://permissions.gov.ct.tr/login>.
- **Graduation Application Form** : Available in the Graduation Procedures tab on your Student Portal.

After completing all the procedures you have specified on the application form, the diploma will be shipped to you. The processing time is approximately 1 month.

3. DIPLOMA DELIVERY

GRADUATES WITH TRNC CITIZENSHIP

Graduate candidates with TRNC citizenship who have completed the graduation requirements and procedures can collect their diplomas from the Student Services Office starting from Monday, 25 September, 2023.

DIPLOMA DELIVERY OF THE INTERNATIONAL STUDENTS AND STUDENTS WITH THE REPUBLIC OF TURKEY CITIZENSHIP

- Once the approval process for diplomas has been completed, they will be shipped to the addresses specified in the Graduation Application Form by the Student Services Office. (You will be notified by SMS once the shipment has been dispatched.)
- For diplomas to be sent to third countries other than Turkey, an additional shipping fee will be charged. (The shipping fee will be specified in the online payment section as indicated in the portal.)
- Upon completing the process, diplomas will be delivered to you latest within one month.