



2023-24 ACADEMIC YEAR SPRING SEMESTER FOREING EMBASSY PROCEDURES

WHAT IS FOREING EMBASSY PROCESS ?

- It is the certification process for legally ensuring the authenticity of a document in

Foreing Embassies in Ankara.

WHO SHOULD APPLY FOR THE FOREING EMBASSY PROCESS?

- It is done by graduates who'nation is Pakistani, Nigerian, Lebanon, Jordan, Sudanese, Qatar, Morrocco, Quweit, Libya, Palestine, United Arab Emirates

WHAT ARE THE DOCUMENTS REQUIRED FOR FOREING EMBASSY PROCESSES?

- Each country has a different requirement. Please follow the requirements.

IN HOW LONG ARE THE FOREING EMBASSY PROCESSES COMPLETED?

- Foreing Embassy procedures are completed within 1 month at the latest after the diploma procedures in the TRNC are completed.

ARE FOREING EMBASSY PROCESSES CHARGED?

- Foreing Embassy transactions are paid. Fees vary according to the number of documents to be processed and which embassies . (For fee information, please check your student portal after applying.

HOW CAN I START THE FOREING EMBASSY ?

- Step 1: Login to your portal.
- Step 2: In order for automatic payment to be opened, you must first fill in the Graduation Application Form. Fill in the Information Found.
- Step 3 : The application form you have filled in is mezuniyetislemleri@emu.edu.tr send it to your address.
- Step 4 : After your application is entered into the system, the "online" payment opened on your portal make your payment from.
- Step 5 : After your payment is processed in the system within 24 hours, for foreing embassy Transactions Your application will be received.

FOR WHICH COUNTRIES IS THE FOREIGN EMBASSY APPLICABLE AND EMBASSIES REQUIREMENT?

EMBASSY OF LEBANON

- Graduation Application Form
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF JORDAN

- Graduation Application Form
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF PAKISTAN

- Graduation Application Form
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF KUWAIT

- Graduation Application Form
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF SUDAN

- Graduation Application Form
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF QATAR

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma and Transcript

EMBASSY OF UNITED ARAB EMIRATES

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma and Transcript

EMBASSY OF LIBYA

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Entrance-Exit Document (To be obtained from Famagusta Police Directorate)
- Proxy from Notary
- Copy of the Immigration Card
- Diploma

EMBASSY OF NIGERIA

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Diploma and Transcript

EMBASSY OF PALESTINE

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Embassy Of Palestine Application Form (to be obtained from the Student Services Office)
- Copy of the Passport
- Copy of the Palestinian ID.
- Entrance-Exit Document (To be obtained from Famagusta Police Directorate)
- Proxy
- Diploma