

FOREIGN EMBASSY PROCESS

- It is the approval process that must be completed at the relevant country embassies in Ankara.
- Application can be made by all foreign graduate candidates.

ATTENTION !

Make sure that you have completed your Diploma Approval process so that the Foreign Embassy process can be initiated.

Step 1: Log in to your portal.

Step 2: In order to open automatic payment, fill in the **Graduation Application Form**.

Step 3: The **Graduation Application Form** is available in the *Graduation Procedures* section on your student portal.

Step 4: Send the application form with embassy required documents to mezuniyetislemleri@emu.edu.tr once you filled it in.

Step 5: An "online" payment link will appear on your portal after your application enters the system.

Step 6: Click on the "online" payment link and log in by using your student number and password from the new window appearing on the screen.

Step 7: Complete the payment procedure for Embassy fee online.

Step 8: Your payment will be processed in the system within 24 hours. Then, your Embassy Approval process will be initiated.

Step 9: After your embassy approval process is completed, your diploma will be delivered to you as you indicated in your application.

Embassies in Turkey and required documents

KINGDOM OF MOROCCO

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF QATAR

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma and Diploma Supplement and Transcript

EMBASSY OF LIBYA

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Entrance-Exit Document
(To be obtained from Famagusta Police Directorate)
- Proxy from nottery
- Copy of the Immigration Card
- Diploma and Transcript

EMBASSY OF NIGERIA

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Diploma and Transcript

EMBASY OF LEBANON

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF PAKISTAN

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF KUWAIT

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF SAUDI ARABIA

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Entrance-Exit Document
(To be obtained from Famagusta Police Directorate)
- Proxy from nottery
- Acceptance of Workplace documents
(Original-Chamber of Commerce Approved)
- Business Contract (Original)
- Diploma and Transcript

EMBASSY OF JORDAN

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF UNITED ARAB EMIRATES

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma and Transcript

EMBASSY OF SUDANESE

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Copy of the Passport
- Proxy
- Diploma

EMBASSY OF PALESTINE

- Application Form for Embassy Approval
- Embassy Approval Fee Receipt
- Embassy Of Palestine Application Form
(to be obtained from the Student Services Office)
- Copy of the Passport
- Copy of the Palestinian ID.
- Entrance-Exit Document
(To be obtained from Famagusta Police Directorate)
- Proxy
- Diploma